



CAMPUS RESOURCES

INSIDE THIS ISSUE:

You will find all the campus resources you need for survival. SAVE THIS because you will find offices, phone numbers, office hours, passwords, and other important information.

STUDENT HEALTH & WELLNESS CENTER

MANAGEMENT OF STRESS AND MENTAL HEALTH:

Often the pressure on our students is very strong, involving academic commitments, relationships, outside jobs and family pressure to name a few. The staff and faculty of College of the Canyons are here to see you succeed academically and care about your emotional and physical health. You can learn more about the broad range of confidential student services, including counseling and mental health services available on campus by visiting the Student Health & Wellness Center in the Student Services Building (across from the bookstore) or by clicking on <http://www.canyons.edu/Offices/Health/>

National Suicide Hotline number is 1-800-273- 8255 (TALK).

All students at COC are encouraged to enter that phone number in their cells. You can call it when you, or someone you know, is having thoughts of suicide or is in severe distress.

You can also now use the **Crisis Text Line:** Just text **"Courage"** to **741741**. Someone will get back to you immediately. Its free and 24/7 confidential.

Valencia Campus:

Phone: 661-362-3259

Location: STCN-122

Monday - Thursday: 8:30AM - 3PM

Friday: 8:30AM -12:30PM

Canyon Country Campus:

Phone: 661-362-3259

Location: Quad 1B

Monday - Wednesday: 9AM - 4PM

CAMPUS SAFETY

Valencia Campus:

Phone: 661-362-3229 /3239

Location: X-8

Canyon Country Campus:

Phone: 661-362-3977

Location: (North) Quad 5-511, (South)
Quad 7-701

Campus Escort:

Dial 0 from a campus phone or call Campus Safety.

FOR EMERGENCIES

Dial 7 for COC Switchboard/Security
**Dial 911 for Ambulance, Fire Department,
Paramedic, Sheriff**

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DISTANCE LEARNING

Email: DistanceLearning@canyons.edu

(Preferred contact method)

Phone: 661-362-3600

Office: Valencia Library-204



Please note: Canvas courses may not be available to students until the first day of class. If it's the afternoon on the first day of your class and your class is still not showing up on your Canvas account, please contact your instructor.

USERNAME: **Your MyCanyons username**

(for example, jdsmith)

PASSWORD: **students**

Important Log In Information:

Log Into Canvas at: <https://coc.instructure.com/login/canvas>

CANVAS TECH SUPPORT FOR STUDENTS

Get help with:

1. Forgetting Login ID or username
2. Unable to find their documents/not appearing on their Internet Explorer or Chrome and having to switch to Firefox
3. Help navigating their Canvas account; where to find assignments and submit them, and
4. Inability to resubmit assignments (Have to contact professor for permission to resubmit)

COC only supports Canvas. Please contact the publisher for support with textbooks, textbook websites, and other 3rd party learning platforms. Examples include Pearson products, McGraw-Hill products, CourseCompass, Connect4Education, etc.

CANVAS SUPPORT

Business Hours/Weekday: 661-362-3344

After Hours and Weekend (5PM-8AM):

1-877-889-9052

FALL 2017 Hours

Monday & Thursday: 9:15AM - 4:45PM

Tuesday & Wednesday: 9:15AM - 6:45PM

Email: cvsupport@canyons.edu

Email will be replied to within 24 business hours. If you are having problems within your course with assignments, tests and the like, please [contact your instructor](#).

TLC — THE LEARNING CENTER

Valencia Campus: 661-362-3351

Location: LTLC (next to Library)

Monday—Thursday: 8AM-8PM

Friday & Saturday: 9AM—1PM

Canyon Country Campus: 661-362-3857

Location: Room 306

Monday—Thursday: 9AM-7PM

Important Numbers:

Canvas Support:	661-362-3344
Computer Science, GMD, and CAWT Services:	661-362-3479
Math, Science, and Engineering Services:	661-362-3345
Humanities, Social Sciences, and Modern Language Services:	661-362-3349
Valencia Campus Testing:	661-362-3194
Canyon Country Campus TLC & Testing:	661-362-3857

ACADEMIC PROGRAMS

You can find information about academic programs including 2 Year Pathways to Completion @ <http://www.canyons.edu/Offices/AcademicAffairs/Programs/Pages/default.aspx>

IMPORTANT DATES

Click here for the Academic Calendars:

<http://www.canyons.edu/Offices/admissions/Pages/Calendars.aspx>

Full Semester Length Class Deadlines:

Refund	September 3
Add	September 3
Drop w/o a W	September 3
Pass/No Pass	September 22
Drop w/a W	November 12

Short Term Class Deadlines:

Deadline dates for short term classes are calculated by the variables below. Check with your instructor for specific deadline dates.

- Refund 10% of course length
- Add 20% of course length
- Drop w/o a W 20% of course length
- Pass/No Pass 30% of course length
- Drop w/ a W 75% of course length

Final exams are given on the last day of class.

ADMISSIONS AND RECORDS

Valencia Campus:

Phone: 661-362-3280

Fax: 661-362-5566

Location: Canyons Hall –First Floor

Canyon Country Campus:

Phone: 661-362-970

Fax: 661-362-3823

Location: Quad 1—Building C

Email: admissions@canyons.edu

Office Hours

Monday – Thursday: 9AM - 6PM

Friday: 9AM - 1PM

*Closed every Tuesday from 2PM - 3PM for a staff meeting.

My Academic Plan:

A good educational plan is critical to college and career success. All current students should complete their comprehensive educational plan for College of the Canyons by visiting your My Canyons account. Students can also receive help in creating their education plan by visiting <http://www.canyons.edu/MAP>



STUDENT DEVELOPMENT OFFICE

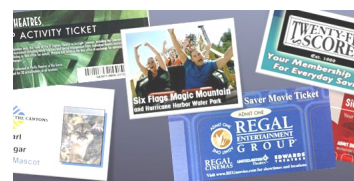
Phone: 661-362-3238

Location: STCN 102

Office Hours

Monday – Thursday: 9AM – 6PM

Friday: 9AM – 1PM



EOPS/CARE & CALWORKS

Valencia Campus:

Phone: 661-362-3280

Fax: 661-362-5566

Location: Canyons Hall –First Floor

Office Hours

Monday – Thursday: 8:30PM - 4:30PM

Friday: 8:30AM - 12PM

Canyon Country Campus:

Phone: 661-362-970

Fax: 661-362-3823

Location: Quad 1—Building C

Hours for CCC TBD

More information can be found at <http://www.canyons.edu/offices/eops/>



DSP&S

Phone: 661-362-3341

TTY: 661-362-3726

Location: SECO HALL 103

Office Hours

Monday - Thursday: 10AM - 5PM

Friday: CLOSED

More information can be found at <http://www.canyons.edu/offices/dsps/>

STUDENT BUSINESS OFFICE:

Email: sbo@canyons.edu

Valencia Campus:

Phone: 661-362-3033

Location: Seco Hall—101



Office Hours

Monday-Thursday: 9AM-6PM

Canyon Country Campus:

Phone: 661-362-3901

Location: Building 1C

Office Hours

Monday-Thursday: 9AM - 1PM; 2PM - 4:30PM

Beginning Fall 2017, Parking Passes are purchased online.

Reminder: Payments are due at time of registration.

SEXUAL ASSAULT: WHAT TO DO...



College of the Canyons is committed to your safety and well-being. If you or someone you know has been (or even think you have been) sexually assaulted, we stand by ready to provide you with immediate and discreet help.

<http://www.canyons.edu/Offices/Health/SA/Pages/default.aspx>

You matter, speak up!

BOOKSTORE

Phone: 661-362-3255

Location: STCN-134



STORE HOURS

Monday	8AM - 6PM
Tuesday	8AM - 6PM
Wednesday	8AM - 6PM
Thursday	8AM - 6PM
Friday	10AM - 4PM
Saturday	10AM - 3PM
Sunday	CLOSED

FINANCIAL AID

You can find plenty of information by going

online to http://www.canyons.edu/Offices/FinancialAid/Pages/default_fa.aspx or contacting: finaid@canyons.edu or scholarships@canyons.edu



Valencia Campus:

Phone: 661-362-3215

Fax: 661-362-5617

Location: Canyons Hall—First Floor

Monday – Thursday: 9AM - 6PM

Friday: 9AM - 1PM

*Closed Tuesdays from 2PM - 3PM

Canyon Country Campus:

Phone: 661-362-3804

Location: Building 1A

Monday – Thursday: 9AM - 5PM

COUNSELING

Valencia Campus:

Phone: 661-362-3288

Fax: 661-362-5462

Location: Canyons Hall—Second Floor

Office Hours

Monday-Thursday: 9AM - 6PM

Friday: 9AM - 1PM

*Closed Tuesdays from 2PM - 3PM for a staff meeting.



Canyon Country Campus:

Phone: 661-362-3811

Fax: 661-362-3806

Location: Building 1A

Office Hours

Monday-Thursday: 9AM - 6PM

Friday: 9AM - 1PM

LIBRARY - FALL 2017

Valencia Campus:

Phone: 661-362-3362

Monday-Thursday: 7:30AM - 8PM

Friday: 7:30AM - 4:30PM

Saturday: 10AM - 2PM

Canyon Country Campus:

Phone: 661-362-3854

Location: Room 307

Monday-Thursday: 8:30AM - 7:30PM

Friday: 8:30AM - 12PM



For more information you can visit <http://www.canyons.edu/Offices/library/>

When off campus, you can access the library [databases](#) with the information below:

USERNAME: milk PASSWORD: honey



ASG COMPUTER LAB

Valencia Campus:

Phone: 661 -362-5050

Location: STCN-124

Monday - Tuesday - Thursday: 8AM - 5PM

Wednesday: 8AM - 7PM

Friday: 9AM - 12PM

Canyon Country Campus:

Phone: 661-362-3840

Location: Room 204

Monday & Tuesday: 8:30AM - 4PM

Wednesday: 8:30AM - 6PM

Thursday: 8:30AM - 2PM

VETERAN'S RESOURCE CENTER

Valencia Campus:

Phone: 661 -362-3469

Fax: 661-362-3718

Location: X-9



Monday – Thursday: 9AM - 6PM

*Closed Tuesdays from 2PM - 3PM and on Fridays

Canyon Country Campus:

Phone: 661-362-3815

Fax: 3718

Location: Building 1B

Monday –Thursday: 9AM - 2PM